



**WATFORD
BOROUGH
COUNCIL**

**Notice of Executive Key Decisions and Executive Decisions which are
confidential under the terms of the
Local Government Act 1972 Part 3 Schedule 12A**

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- The Local Authorities (Executive Arrangements) (meetings and Access to Information) (England) Regulations 2012 require 28 days notice to be given of all Executive Key Decisions.
- A key decision involves expenditure or savings £250,000 and above or significantly affects two or more wards within Watford. If a decision is related to the Council's property investment portfolio a key decision involves sums of £3,000,000 and over.
- The Act also requires 28 days notice to be given of **all** Executive Part B (confidential) decisions where the public and press will be excluded from the meeting.

The public and press will be excluded from a meeting during an item of business whenever:

- (a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
 - (b) the decision-making body concerned passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them:
or
 - (c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.
- The Act allows for representations to be made against an item being discussed in private, details of which must be published on the agenda for the meeting along with the Decision Making Body's response.
 - The list is updated and published on the Council's web-site as required.
 - Members of the public are entitled to view copies of the documents used in making a decision unless they are confidential or exempt under the provisions the Local Government Act. If you wish to view a document please contact the Democratic Services Manager (details above).
 - The decision dates listed are indicative and occasionally subject to change. Please contact Democratic Services if you wish to check the decision date for a particular item.

Membership of the Cabinet and their Portfolios:

Mayor Peter Taylor	Council Plan, Economy, Regeneration, Culture, External Relationships, Communications, Marketing and Events, Strategic Projects, Town Centre
Councillor Aga Dychton	Deputy Mayor and Portfolio Holder for Community – Environmental Health (excluding Enviro-Crime), Community Safety and Safeguarding, Licensing (excluding Taxi / Private Hire), Community Cohesion, Museum and Heritage, VCS Commissioning Framework, Big Events Programme
Councillor Jennifer Pattinson	Wellbeing and Housing – Mental Health, Dementia, Sports Development, Housing
Councillor Glen Saffery	Planning – Building Control, Planning Enforcement, Planning Policy
Councillor Ian Stotesbury	Transport and Sustainability – Climate Emergency, Biodiversity Emergency, Parking and Traffic Orders, Sustainable Transport, Public Realm Improvements, Licensing of Taxi and Private Hire
Councillor Mark Watkin	Property, Resources and Customer Services – Property, Customer Services, Digital Services including website, GIS, Print and Post, IT, Legal, Business Intelligence, Democratic Services, Revenues and Benefits, Audit, Procurement, Finance, Community Asset Management, Operational Assets and Facilities Management, Human Resources and Organisational Development
Councillors Tim Williams and Kennedy Rodrigues	Neighbourhood Services – Waste and Recycling, Streets and Parks, Leisure, Enviro-Crime, Contract Management of: Waste, Streets and Parks (Veolia); Leisure Services and Facilities (SLM); Watford Market (MAM); Town Centre Wi-Fi (Intechnology Wi-Fi)

Decision	Contact Officer and extension number	Decision Maker	Date/Period decision is to be taken	Background documents	Reason item in Part B (if relevant)
<p>Approval of s.106 Expenditure to Deliver Social Rented Housing Approval to spend affordable housing s.106 funds to convert new market and affordable rented units to social rented.</p>	<p>Laura Marland Housing Supply Manager laura.marland@watford.gov.uk</p>	<p>Mayoral delegated decision</p>	<p>Not before January 2024</p>		
<p>LABV Watford Riverwell Business Plan 2023-2025 Business Plan from 2023-2025 for the council's joint venture partnership with Kier Property at Watford Riverwell.</p>	<p>Lauren Sharkey Property Development Project Manager lauren.sharkey@watford.gov.uk</p>	<p>Cabinet</p>	<p>February 2024</p>		<p>Part exempt, paragraph 3 – the appendix will contain information that could prejudice the authority in negotiations concerning property transactions</p>
<p>Breakspeare School CIL bid</p>	<p>Ellen Higginson Principal Planner ellen.higginson@watford.gov.uk</p>	<p>Cabinet</p>	<p>February 2024</p>		

Decision	Contact Officer and extension number	Decision Maker	Date/Period decision is to be taken	Background documents	Reason item in Part B (if relevant)
Long Lease Disposal of Ashington's Car Park, Lady's Close	Peter Hall Associate Director of Property and Asset Management peter.hall@watford.gov.uk	Cabinet	February 2024		Part exempt, paragraph 3– the appendix will contain commercially sensitive information
Collaboration and Commercial Strategy	Carol Chen Group Head of Democracy and Governance Tel: 01923 278350 carol.chen@watford.gov.uk	Cabinet	March 2024		
A review of fines for fixed penalty notices	Nick Egerton Environmental Health Manager (E) nick.egerton@watford.gov.uk	Cabinet	March 2024		
SLM Contract	Paul Stacey Associate Director of Environment paul.stacey@watford.gov.uk	Cabinet	March 2024		Part B, paragraph 3 The report and appendix contain commercially sensitive information.
Croxley Park Business Plan 2024/25 For Cabinet to approve the annual Business Plan for Croxley Park	Peter Hall Associate Director of Property and Asset Management peter.hall@watford.gov.uk	Cabinet	March 2024		Part B, paragraph 3 The report and appendix contain commercially sensitive information.

Decision	Contact Officer and extension number	Decision Maker	Date/Period decision is to be taken	Background documents	Reason item in Part B (if relevant)
West Herts Crematorium Joint Committee To ratify the Joint Committee Agreement and Lead Authority Services Agreement	Carol Chen Group Head of Democracy and Governance Tel: 01923 278350 carol.chen@watford.gov.uk	Cabinet	March 2024		